



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE BOARD MEETING

TUESDAY, JANUARY 27, 2009

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Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, January 27, 2009, at 7:00 p.m. in the Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau.

2. Roll Call

Trustee Fera wished to participate electronically in the Board Meeting but was unable to get phone service in his current location.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board excuse Trustees Belcastro and Fera from attending the Board Meeting of January 27, 2009.

CARRIED

Trustee	Present	Excused
John Belcastro		✓
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera		✓
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
Student Trustees		
Ashley McGuire		✓
Christina Volpini		✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Frank Iannantuono**, **Lee Ann Forsyth-Sells**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **Marcel Jacques**, Program Officer - Student Support Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

3. *Approval of the Agenda*

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of January 27, 2009, as presented.

**CARRIED**

4. *Disclosure of Interest*

No Disclosures of Interest were declared with any items on the agenda.

5. *Approval of Minutes of the Board Meeting of December 16, 2009*

Moved by Trustee Charbonneau

Seconded by Trustee Crole

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 16, 2009, as presented.

**CARRIED**

## B. PRESENTATIONS

1. *St. James Catholic Elementary School Choir*

Lee Ann Forsyth-Sells, Superintendent of Education, welcomed Dan Trainor, Principal of St. James Catholic Elementary School. Principal Trainor introduced Choir Leader Lori Kirk and the Choir who performed for the Board.

Chairperson Burtnik thanked the St. James Catholic Elementary School Choir for their performance and asked Trustees Charbonneau and Crole to present the students with Niagara Catholic District School Board Highlighters.

2. *Norah Morgan Award*

Frank Iannantuono, Superintendent of Education, presented a brief background of the Norah Morgan Award which celebrates the contributions and achievements of elementary school Teachers who have made a strong contribution to the Arts. Jayne Evans, Music/FLS/ESL Consultant, introduced Lorrie MacKenzie, Principal of Notre Dame Catholic Elementary School. Principal MacKenzie spoke of the dedication of Teacher Anneliese Burke, the recipient of the 2009 Norah Jones Memorial Award.

Dr. Debra McLauchlan of the Carousel Players presented Ms. Burke with the Norah Morgan Award. Ms. Burke spoke of her love of the Arts and the important role it plays in education.

Chairperson Burtnik congratulated Ms. Burke on her achievements and thanked her for sharing her passion with the Niagara Catholic District School Board.

## C. COMMITTEE AND STAFF REPORTS

### 1. *School Excellence Program* *St. James Catholic Elementary School*

Director Crocco introduced the first presentation of the New School Board Excellence Program and stated that each Board Meeting Agenda will include a copy of the School Profile. Principals will make a 12 minute presentation broken down into three parts; Celebrate Success, highlighting the successes of their students and staff; Building Continuous Improvement, where the Principal will speak to each of the schools five school improvement categories; and Showcase, which will highlight one extraordinary item/initiative that makes their school an "indispensable choice for parents".

Superintendent Forsyth-Sells introduced Principal of St. James Catholic Elementary School, Dan Trainor. Principal Trainor presented the various highlights of the school.

Chairperson Burtnik and Director Crocco thanked Principal Trainor for the presentation.

### 2. *Unapproved Minutes of the Committee of the Whole Meeting of January 13, 2009 and Consideration of Recommendations*

Moved by Trustee Nieuwesteeg

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of January 13, 2009, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of January 13, 2009.

#### 2.1 *Financial Reports*

##### 2.1.1. *Monthly Banking Transactions*

Moved by Trustee Charbonneau

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board receive the Monthly Banking Transactions for the month of December 2008, as presented for information.

**CARRIED**

##### 2.1.2 *Statement of Revenue & Expenditures*

Moved by Trustee Charbonneau

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board receive the Statement of Revenue and Expenditures as at December 31, 2008, as presented for information.

**CARRIED**

### 3. *Minutes of the Special Education Advisory Committee Meeting of December 3, 2008*

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of December 3, 2008, as presented for information.

**CARRIED**

3.1 *Resignation of Special Education Advisory Committee Member*

The report on the Resignation of Special Education Advisory Committee Member Jane Houlden of Autism Ontario is presented for information.

4. *Director's Annual Report 2008*

Director Crocco presented the report on the newly formatted Director's Annual Report 2008 for information. He stated that the 2008 Annual Report contains all of the information as required by the Minister of Education on Program and Services in 2008.

5. *Pupil Accommodation Review Special Board Meetings Schedule and Guidelines*

Director Crocco presented the report on the Pupil Accommodation Review Special Board Meetings Schedule and Guidelines for information as a reminder to the community of the three Special Board Meetings for Public Input in February as part of the process towards a follow-up Staff Report and the Decision by the Board on May 26<sup>th</sup>, 2009.

In addition to the posting these meeting dates in the Pupil Accommodation Review Section of our website, the dates and times have also been posted on our website under Board Meetings.

6. *Staff Development Professional Development Opportunities*

Rob Ciarlo, Superintendent of Education, introduced Khayyam Syne, Administrator of Staff Development, who presented the report on Staff Development Professional Development Opportunities.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. *Correspondence*

Nil Report

2. *Report on Trustee Conferences Attended*

2.1 *OCSTA Labour Relations Seminar*

Trustees were asked to contact Sherry Morena if they are interested in attending the OCSTA Labour Relations Seminar.

3. *General Discussion to Plan for Future Action*

Nil Report

4. *Trustee Information*

4.1 *Spotlight on Niagara Catholic - January 13, 2009*

Director Crocco presented the Spotlight on Niagara Catholic - January 13, 2009 issue for trustees' information.

4.2 *Director's Letter to Parents/Guardians regarding Cancelling Buses and Closing Schools*

Director Crocco presented the Director's Letter to Parents/Guardians regarding Cancelling Buses and Closing Schools for trustees' information.

**4.3 Bishop's Gala - January 30, 2009**

Director Crocco reminded Trustees that the 5<sup>th</sup> Annual Bishop's Gala takes place on Friday, January 30, 2009 at 6:00 p.m. at Club Italia in Niagara Falls.

**4.4 SpeakOut 2009 - Catholic Education Centre - February 9, 2009**

Director Crocco presented information on SpeakOut Showcase 2009 - Catholic Education Centre - February 9, 2009.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Dekker

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:40 p.m. and reconvened at 8:45 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Dekker

Seconded by Trustee Scalzi

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of January 27, 2009.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Crole

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of December 16, 2008, as presented.

**CARRIED (Item F1)**

Moved by Trustee Dekker

Seconded by Trustee Scalzi

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of January 13, 2009, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Dekker

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of December 16, 2008, as presented.

**CARRIED (Item F4)**

Moved by Trustee Dekker

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of January 13, 2008, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Dekker

Seconded by Trustee Crole

**THAT** the January 27, 2009 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 8:50 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held January 27, 2009.

Approved on the 24th day of February 2009.

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer